



CABINET (FINANCE) SUB COMMITTEE

***IMMEDIATELY FOLLOWING CABINET
WEDNESDAY, 6 MARCH 2019***

COUNCIL CHAMBER - PORT TALBOT CIVIC CENTRE

1. Appointment of Chairperson
2. Declarations of Interest
3. Minutes of Previous Meeting (*Pages 3 - 6*)
4. Welsh Church Act Trust Fund Application (*Pages 7 - 10*)
Report of the Director of Finance and Corporate Services
5. Miscellaneous Grant Application (*Pages 11 - 14*)
Report of the Director of Finance and Corporate Services
6. Urgent Items
Any urgent items (whether public or exempt), at the discretion of the Chairperson pursuant to Statutory Instrument 2001 No 2290 (as amended)
7. Access to Meetings
That pursuant to Regulation 4 (3) and (5) of Statutory Instrument 2001 No. 2290, the public be excluded for the following item of business which involved the likely disclosure of exempt information as defined in Paragraph 14 or Part 4 of Schedule 12A to the Local Government Act 1972.
8. Housing Benefits Write Offs (*Pages 15 - 18*)
Private Report of the Head of Finance

S.Phillips

Chief Executive

**Civic Centre
Port Talbot**

28 February, 2019

Cabinet (Finance) Sub Committee Members:

Cllrs. C.Clement-Williams and D.Jones

EXECUTIVE DECISION RECORD
CABINET (FINANCE) SUB COMMITTEE
20 FEBRUARY, 2019

Cabinet Members:

Councillors: D.Jones and A.J.Taylor (Chairperson)

Officers in Attendance:

H.Jones and T.Davies

1. **APPOINTMENT OF CHAIRPERSON**

Agreed that Councillor A.J.Taylor be appointed Chairperson for the meeting.

2. **MINUTES OF PREVIOUS MEETING**

That the Minutes of the previous meeting of Cabinet (Finance) Sub Committee, held on 16 January, 2019, be approved.

3. **MISCELLANEOUS GRANT APPLICATION**

The Chair advised the Sub Committee of an error in the circulated report. Wards affected should be 'Port Talbot' instead of 'Taibach'.

Decision:

That grant assistance of £1,050.00 towards the annual rent of £1,050.00 per annum for Lease of Changing Room Pavilion at Talbot Park Taibach Memorial Park, Port Talbot, subject to review in line with rent reviews, be approved.

Reason for Decision:

To decide on providing financial support in respect of the grant application received.

Implementation of Decision:

The decision will be implemented after the three day call in period.

4. **NON DOMESTIC RATES - HIGH STREET AND RETAIL RATES RELIEF WALES 2019-20**

Decision:

That the grant funding from Welsh Government be accepted (as detailed in the circulated report) and the High Street and Retail Rates Relief Scheme for 2019/20 be adopted.

Reason for Decision:

To enable the Business Rates Team to administer the High Street and Retail Rates Relief Scheme 2019/20.

Implementation of Decision:

The decision will be implemented after the three day call in period.

5. **ACCESS TO MEETINGS**

That pursuant to Regulation 4 (3) and (5) of Statutory Instrument 2001 No. 2290, the public be excluded for the following item of business which involved the likely disclosure of exempt information as defined in Paragraph 14 of Part 4 of Schedule 12A to the Local Government Act 1972.

6. **COUNCIL TAX WRITE OFFS**

Decision:

That the Council Tax Write Off's, for the amounts detailed in the private, circulated report, be approved.

Reason for Decision:

The accounts are irrecoverable.

Implementation of Decision:

The decision will be implemented after the three day call in period.

CHAIRPERSON

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NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

CABINET (FINANCE) SUB COMMITTEE

6 MARCH 2019

REPORT OF THE DIRECTOR OF FINANCE & CORPORATE SERVICES – H.JENKINS

Matter for Decision

Wards Affected – ABERAVON

NEATH PORT TALBOT WELSH CHURCH ACT TRUST FUND

1. Purpose of Report

To seek Member approval in relation to grant application received at Appendix 1 attached.

2. Background and Financial Impact

Review of Award Criteria

Welsh Church Acts Fund Guidelines for Grant Applications

- a) Each application will be considered on its merits.
- b) Grants will only be awarded to charities and voluntary bodies which are based in, or active in, or provide significant benefits to some or all of the residents of the Neath Port Talbot County Borough area.
- c) Grants will only be awarded to individuals in exceptional circumstances.
- d) Grants will not normally exceed £1,000 and in exceptional circumstances £4,000 per applicant and successful applicants will not normally be reconsidered for a further grant within 3 years of the date of approval of the last grant.
- e) Grants will have a time limit for the take up of said grant of two years from the date of approval.
- f) Grants will not normally be awarded where the service could be dealt with out of the annual budget of the Council's service Committees activities or by other public bodies.

- g) Grants will not normally be awarded where they would commit the fund to regular annual payments nor will recurring annual expenses be supported.
- h) Grants will only be made out of the income of the fund, preserving the Fund's capital assets.
- i) Priority will be given to applications which are of significant benefit to the Neath Port Talbot County Borough area.
- j) Grant aid will not normally cover the full cost of a project/proposal and normally will be approved at 25% of actual costs incurred up to the maximum as outlined in condition (d) above. The grant of £4,000 will only be approved where expenditure exceeds £50,000.
- k) Organisations assessed as being able to meet the cost (e.g. by size or nature) are unlikely to receive any grant aid.
- l) Grants towards work of a structural nature will only be considered where
 - there is evidence that a professional assessment has been made of the works
 - the applicant organisation can demonstrate that there is no other impediment to work proceeding at an early date (e.g. planning permission).
- m) In the case of Churches and Chapels grants will only be approved for the repair of the fabric of buildings which are more than 50 years old and of the highest architectural and historic interest. Church halls, however, where available and used significantly by the public for non-religious purposes will not be subject to these criteria.
- n) No retrospective applications are considered.
- o) The Panel will take into account the Church membership and the normal size of the congregation.
- p) In the case of students undertaking further Education courses, contributions towards the costs of individual instruments or pieces of equipment etc. will be made as follows - 50% of all costs over a threshold of £2,000 up to a maximum grant of £1,000.

4. Consultation

There is no requirement under the Constitution to consult on this item.

6. Recommendation

It is recommended that Members approve the application set out in Appendix 1 to this report

7. Reason for Proposed Decision

To decide on providing financial support in respect of the grant application received.

8. Implementation of Decision

The decision is proposed for implementation after the three day call in period.

10. List of Background Papers

Grant Application.

11. Officer Contact

Mr Hywel Jenkins – Director of Finance and Corporate Services
Tel. No: 01639 763251
email: h.jenkins@npt.gov.uk

Appendix 1

Applicant	Purpose	Amount Request/Cost of "Project"	Previous Support	Comments
Bethel Trust Port Talbot	To provide grant assistance towards the cost of installation of Fire Safety Alarm and Emergency Lighting.	Total project cost £5,191.20. A successful funding bid has been made to the National Lottery.	N/A	Maximum grant of £1,000 per policy provided they spend £4,000.

NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

CABINET (FINANCE) SUB COMMITTEE

6 MARCH 2019

REPORT OF THE DIRECTOR OF FINANCE & CORPORATE SERVICES – H.JENKINS

Matters for Decision

Wards Affected BRYNCOCH SOUTH

MISCELLANEOUS GRANT FUND APPLICATION

1. Purpose of Report

To seek Member approval in relation to grant application received.

2. Background and Financial Impact

Existing Policy Statement

- a) Each application will be considered on its merits.
- b) The Committee will only approve applications for financial assistance from voluntary or charitable organisations which are manifestly committed to voluntary endeavours of a local nature. This will not preclude the consideration of applications where the disposal of funds is outside the area but still provides significant benefits for the people from the Neath Port Talbot area.
- c) No applications will be considered from religious bodies except relating to church halls and other premises where there is significant community use of the property for non-religious activities.
- d) No applications will be considered from other public funded bodies such as community councils, hospital trusts, etc. or where the benefit may be in lieu of their contributions such as appeals for hospital equipment.
- e) Applications from individuals may be considered where both the person and the community derive a benefit.
- f) No grants will be made to any individual or organisation whose prime purpose is to distribute their funds to other charitable bodies.

4. Miscellaneous Grant funding available

Members have approved a budget of £3,650 for miscellaneous grants for 2018/19

5. Consultation

There is no requirement under the Constitution to consult on these items.

6. Recommendation

It is recommended that Members determine the application set out in Appendix 1 of this report.

7. Reason for Proposed Decision

To decide on providing financial support in respect of the grant application received.

8. Implementation of Decision

The decision is proposed for implementation after the three day call in period.

9. List of Background Papers

Grant Application

10. Appendices

Appendix 1 – Miscellaneous Grant Application

11. Officer Contact

Mr Hywel Jenkins – Director of Finance and Corporate Services

Tel. No: 01639 763251

email: h.jenkins@npt.gov.uk

Miscellaneous Grant Application

Applicant	Purpose	Amount Request/Cost of "Project"	Previous Support	Comments
Celtic Neath AFC	Grant assistance towards annual rent of £550 p.a. for Lease of Pitches 4&5 Cwrt Herbert Neath Abbey	Grant towards rent of £550 pa	No previous grant assistance has been provided	Provide grant of £550 subject to review in line with rent reviews.

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By virtue of paragraph(s) 14 of Part 4 of Schedule 12A of the Local Government Act 1972.

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